

Creative Presentation Program

Workshop Title:	Creative Presentation Program		
Presenter:	Dr Ghada Angawi		
Target Audience	Employees at basic levels	Time Required	1 days of full time
Category:	<input type="checkbox"/> Corporate Culture	<input type="checkbox"/> Customer Loyalty	<input checked="" type="checkbox"/> Employee Engagement
	<input checked="" type="checkbox"/> Etiquette & Professionalism		<input checked="" type="checkbox"/> Process Improvement
Format(s):	<input checked="" type="checkbox"/> Live, Video Recorded	<input type="checkbox"/> eLearning only	<input type="checkbox"/> Blended Learning

WORKSHOP DESCRIPTION and EXPECTED LEARNING OUTCOMES:

The workshop

This workshop aims to train individuals on effective presentation skills and styles. The result is a customized approach to presenting with specific goals aligned with the outcome. A lot of practice intervals are allocated and participants get to deliver short presentations during the day, get feedback and develop skills practically.

Preparation

1. Developing ideas and focusing on what the audience want to hear.
2. Using multimedia and other tools.
3. Handout or not?
4. Mental preparation.
5. Physical location and set up.
6. Your checklist.

Delivery

7. Physical appearance and movement
8. Multimedia and other tools
9. Mental block and what to do
10. Time management
11. Opening and concluding
12. Discussions and interactivity
13. If things go wrong have a plan
14. Handouts and take away.

After the presentation

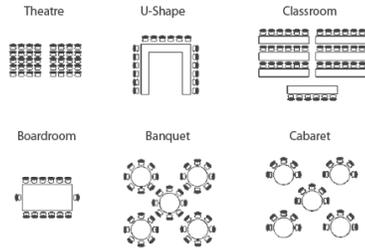
15. evaluation and feedback
16. marketing
17. follow up
18. learning and outcome

PRESENTER BIOGRAPHY:

Dr Ghada Angawi has been training and coaching leaders in cross cultural organizations for the past 17 years. She started her career in training with Steven Covey as the facilitator of ‘the 7 habits of highly effective people’ and ‘what matters most’. She then spent years learning positive psychology and mastered the NLP tools for coaching change. Her work in her doctoral thesis was focused on effective roles of leadership during strategic decision making in higher education organizations. She is a founding member for the International Coach Federation ICF in Saudi Arabia and an active member in Connecticut ICF chapter with an ACC credential. She is also an Emotional Intelligence EQ assessor and a CCA Cultural Intelligence (CQ) Center Advanced trainer and assessor CQ.

PREFERRED ROOM SETUP:

<input type="checkbox"/> Theatre	<input type="checkbox"/> U-Shape
<input checked="" type="checkbox"/> Banquet	<input checked="" type="checkbox"/> Cabaret
<input type="checkbox"/> Classroom	<input type="checkbox"/> Boardroom
<input checked="" type="checkbox"/> Other: Chairs and no tables freely flowing.	



PRESENTATION/MEETING ROOM REQUIREMENTS:

#	ITEM	#	ITEM	#	ITEM	#	ITEM
✓	Flipchart	✓	Markers		Presenter Mic	✓	Data/Video Projector
✓	Flipchart Stand		Whiteboard		Audience Mic	✓	Presenter Internet Access
	Podium	✓	Screen	✓	Power Strip	✓	Participant Internet Access
Other Requirement(s):							